

Corporate Grant Requirements

Guiding Principles

James Avery Artisan Jewelry awards grants in support of nonprofit programs and projects that enrich quality of life in the following areas:

Light of the Artist: Arts and Makers

- Arts Programming for Adults & Young Adults
- Cultural Opportunities
- Community Improvement

Fire of the Craftsman: Service to Community

- Veteran Education & Employment
- Veteran Health & Wellness
- First Responder training & support programs

Beauty of the World Around Us: People & Wellness

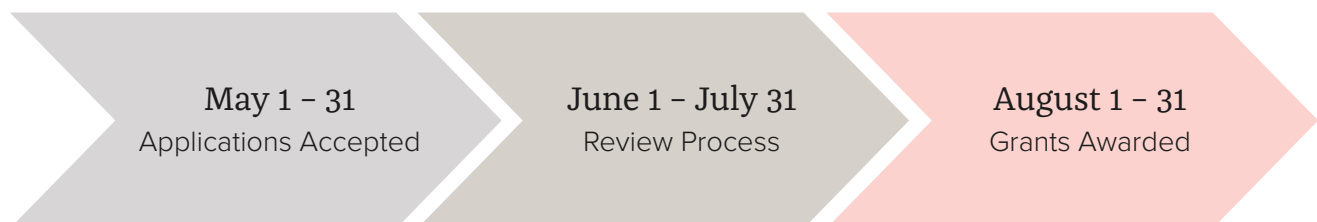
- Diversity, Inclusion & Belonging
- Education & Development
- Health & Wellness

James Avery reserves the right (in its sole discretion) to make all determinations regarding organizations and programs to which it provides support. There is not a maximum amount we consider, most grants awarded are between \$10,000 and \$25,000. Requests for less than \$10,000 should be submitted through Charitable Giving Fundraising Support application.

If your grant request is declined, it is not a reflection of the program, project, event or organization's merit. The number of requests James Avery receives annually exceeds the amount of funding available.

Submission Timelines

Organizations are eligible to receive a grant once per year. Funding requests are accepted during from May 1–31 each year. Grants are awarded according to the timeline below.



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Applications and required documentation must be submitted by 5 p.m. Central on the last day of the applications accepted period.

If a deadline falls on a weekend or holiday, applications must be submitted by the next business day at 5 p.m. Central. Submissions received after the deadline will not be considered.

Past support does not guarantee future support. If you miss the deadline, or you are not awarded a grant for the current cycle, you are encouraged to apply during the next grant Cycle. However, you must submit a new application.

Guidelines

We give to as many community organizations as possible, but it is not feasible to fulfill every request. We only consider organizations and programs that:

- Provide direct services to beneficiaries and focus on assisting communities we serve
- Demonstrate effective organizational, programmatic and financial objective setting and management
- Have clearly stated objectives, long-range plans and active participation from a governing board of directors
- Provide evidence of broad-based support, with an accounting of funds received from public and private sources
- Describe accurately and completely the target population to be served
- Provide evidence the proposed program/project is a response to a valid need
- Provide documentation of previous program success if a continued program
- Show program/project sustainability when James Avery grant support ends

Mandatory Requirements

The organization must:

- Be located within 50 miles of a James Avery retail or corporate location (other retail locations are not qualifying locations)
- Serve the community through one of our three pillars of giving
- Provide proof of 501(c)(3) or similar nonprofit status
- Not have been awarded a grant in the past 12 months from James Avery
- Submit a completed application and all required documentation to be considered for support
- Provide a proof of performance report within 12 months of receiving grant funding

Limitations

Grants are not given to support:

- An individual or family
- Travel and/or conference expenses
- For profit organizations of any kind
- Scholarship funds
- Golf tournaments, parades or races
- Galas and fundraising events
- Seminars, reunions, team recognition events or prizes for parties
- Endowment funds or reduction of debt
- Political parties, government entities, organizations or candidates
- Beauty pageants, parades, sporting events,
- Books, films, audio, video, documentaries or other media productions
- Nonprofit organizations headquartered, or providing support, outside of the U.S.

Corporate Grant Application Checklist

Below is a list to help you gather documents and prepare for applying for a James Avery grant. Please note, all required documents must be scanned and uploaded during the online application process.

- Copy of Original IRS Determination Letter 501c3 (Date stamp on letter will note approval)
- Copy of any name change documents including confirmation letter from IRS
- If under a group ruling please include a letter from the group holder dated the year your support is needed and signed by the group holder
- Most recent tax return indicating the organization has filed annual taxes
- Most recent audited financial report
- A detailed program budget for the project or program for which you are requesting funds
- List of current board of directors
- A one to two-page detailed description of your organization, services, history and other information you feel would help James Avery determine grant award (optional)
- Completed application—Please note, incomplete applications will not be considered